



Burn Standard Co. Ltd.
(A Govt. of India Undertaking)
Ministry of Railways
22 B, RAJA SANTOSH ROAD, KOLKATA-700 027.
PH: 2448 8849/Fax: 2448 8846
Website: www.burnstandard.com
E-Mail –burnstandard@yahoo.co.in

Ref: BSCL/HO/Spares for Scraper Conveyor/16-17/91

Date: 24.03.2017

To,
M/s

Dear Sir (s),

SUB: TENDER DOCUMENTS FOR PROCUREMENT OF SPARES FOR SCRAPERCONVEYOR.

REF: TENDER NO. BSCL/HO/SB Grinding WhSpares for Scraper Conveyor/16-17/
Dt 24/03/2017. LAST DATE FOR SUBMISSION OF TENDER: 03.05.2017 by 2.30 PM
DATE OF OPENING OF TENDER:03.05.2017 at 3.00 PM

Sealed Tenders are invited from the manufacturers for procurement of Spares for Scraper Conveyor (As per Drawing, Drawing to be collected from Project department of BSCL,H.O. List of materials, item code & quantity mentioned in Annexure-I) on EX-Works basis for NTPC Limited Singrauli Super Thermal Power Station, on behalf of Burn Standard Company Ltd (BSCL) subject to the terms and conditions appearing hereinafter. Tenderers are required to submit their offers in two parts (Part-I: Techno Commercial Bid & Part-II: Price Bid) in separate sealed envelope. Both the envelope should be placed in third envelope and to be submitted on or before last date & time of submission specified in the tender

1. (i) Quantity indicated in Annexure-I is approximate. Purchaser reserves the right to increase / decrease/delete the item/ quantity to be ordered based on the actual requirement at the time of finalisation and the parties are bound to accept the same.
2. **SUBMISSION OF TENDER:** The Tenders must be submitted on or before 2.30 PM on 03/05/2017 at Material Department in a sealed envelope super scribing the tender No. (Tender No: BSCL/HO/Spares for Scraper Conveyor/16-17/91 Dated:24/03/2017.) at the following address:-
Manager (Projects,Commercial & MM),
Burn Standard Company Limited,
22 B, Raja Santosh Road, Alipur,
Kolkata- 700027
3. The envelope to be dropped in the tender box at materials department KOLKATA at the above address at any time prior to the closing date and time.

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4. In case the Tender is submitted by Post/ Courier, BSCL shall not be responsible for any delay in receipt or loss of tender documents in postal transit. No Telex, Telefax, Telegraphic Quotation will be accepted. No offer / tender submitted/ received after the date of submission of the tender are eligible for consideration.

The tender shall contain the followings-:

- (i) Location of the factory with contact details.
 - (ii) Technical literature.
 - (iii) Trade License/Any other license.
 - (iv) I.T. & S.T. clearance Certificate or PAN No.
 - (v) Sales Tax/VAT Registration Certificate.
 - (vi) Earnest Money Deposit.
 - (vii) List of customers with complete address/Phone numbers.
 - (viii) Copy of past performance as a proof of evidence(e.g. P.O. performance report etc)
 - (ix) Prices.(Annexure-II)
 - (x) Certificate of Small Scale Industries & NSIC Registration certificate(If applicable).
6. The rate shall be quoted for each item separately and in the correct unit as required and Specified in the tender EX-Works Works basis. Tenderer should indicate the base price, duties and taxes (with percentage) separately as applicable as on date as per the Price Format (Annexure-II) enclosed.
7. Quotation received for combined/conditional offer and/or submitted otherwise than as required is liable to be rejected.
8. Incomplete tenders, illegible and/or submitted with qualifications or conditions at variance with the General Terms & Conditions of Tender' if any, and combined offer/ conditional offer/counter offer are liable to be rejected.
9. **PRICE VALIDITY**: The quoted price to remain firm for the supply of entire ordered quantity.

Earnest Money Deposit: The tenderers are required to deposit the Earnest Money in the form of Demand Draft / Pay Order only from any Nationalized Bank drawn in favour of Burn Standard Company Limited, Kolkata. The amount of Earnest Money to be deposited shall be based on the value of tender as per the following table :

Value of Tender	Earnest money (interest free)
Up to Rs.5 Lakhs	Rs.5,000/-
Rs.5,00,001 to Rs.10,00,000	Rs.10,000/-
Rs.10,00,001 to Rs.25,00,000	Rs.25,000/-
Rs.25,00,001 to Rs.50,00,000	Rs.50,000/-
Rs.50,00,001 to Rs.1 Crore	Rs.1,00,000/-
Rs.1 Crore to Rs.2 Crores	Rs.1,50,000/-
Above Rs.2 Crore	Rs.2,50,000/-

The Units registered with DGS&D, Small Scale Industries registered with NSIC and PSU Units may be exempted from submission of EMD.

The earnest money so deposited will be refunded to the unsuccessful tenderer after finalization of the contract without any interest. For successful tenderer, the Earnest Money will be retained as a part of the Security Deposit for due fulfillment of the work under the contract. The earnest money is liable to be forfeited if the tenderer withdraws or amends impairs or derogates from the tender in any respect within the period of validity of this tender. **Offers without EMD shall be summararily rejected.**

TERMS OF PAYMENT: - Payment will be made within 30 days by account payee cheque from Head Office against receipt and acceptance of materials and on receipt of payment from NTPC..

- 10) **CERTIFYING AUTHORITY:-** DGM(Project) or his authorized representative of project department.
- 11) **PAYING AUTHORITY:** CM (F & A)-II/HO or his authorized representative.
- 12) **DELIVERY:** Material to be delivered to Manager/Senior Manager (Stores) Singrauli Super Thermal Power Station, P.O. Shaktinagar, Sonebhadra, Utter Pradesh-231222. However, materials after manufacturing to be delivered to HW of BSCL and after inspection by NTPC the materials to be delivered to NTPC at their cost on "freight to pay basis". The arrangement of transportation from site to NTPC, Sonebhadra will be contractor's responsibility and coordination to be made for transportation of materials.
- 13) **OTHER TERMS & CONDITIONS:**
 - (i) BSCL reserves the right to increase/decrease the quantity upto 30% of the ordered quantity during the currency of the contract at the same price and terms and condition.
 - (ii) The Contract shall be treated as in execution as soon as a Letter of Intent / P.O. is issued.
 - (iii) Any correction made in the price quoted by the Tenderer (s) should be attested by the Tenderer (s) under his full signature with Company's Seal.
 - (iv) Tenderer (s) should sign all the pages of the tender documents with Company's seal of the tendering firm as a token of acceptance of the terms and conditions.
 - (v) Clarifications, if any, are to be sought by the Tenderer (s) from BSCL, before submission of the tender and no complaints whatsoever, will be entertained after opening of the Tender.
 - (vi) BSCL does not bind itself to accept the lowest offer or any offers or to assign any reason (s) for non-acceptance of it. BSCL is at liberty to accept and/or reject any or all offers without assigning any reasons thereof.
 - (vii) The past performance of the bidder shall be taken into consideration at the time of finalization of the order. BSCL reserves the right to reject the offer, if the past performance of the bidder is unsatisfactory.
 - (viii) Placement of order on MSME units will be considered in accordance with the prevailing guidelines stipulated in Govt. of India, Ministry of MSME notification no. 503 dtd.23/03/2012 and subsequent notification issued thereafter.
 - (ix) Corrigendum / Amendment (if any) to tender and P.O. will be issued as per discretion of BSCL Management.
 - (x) Tenderer shall have no right to issue Addenda to tender document to qualify, amend supplement or delete any of the conditions, clauses or items after submission of the tender at BSCL.
- 14) **LIQUIDATED DAMAGES:** In the event of late delivery of material, purchaser (BSCL) reserves the right to recover from the suppliers by way of Liquidated Damages equivalent to 2% price of materials per month including taxes, duties and freight subject to maximum 10%.
- 15) **RISK PURCHASE:** In the event of failure to deliver the goods as per the delivery schedule stipulated in the Purchase Order, BSCL reserves the right to impose risk purchase as per rule.

- 16) **INSPECTION**: Inspection will be made at HW of BSCL by authorized representative of RIO Kolkata, NTPC LTD. 7B, Pretoria Street(3rd & 4th Floor) Kolkata-700071.
- 17) **TRANSIT INSURANCE**: The purchaser will not pay separately for transit insurance and the supplier will be responsible till the entire stores contracted for arriving in good condition at the destination mentioned in the delivery schedule.
- 18) **ARBITRATION**: All questions, disputes or differences whatsoever arising between the BSCL and supplier / contractor or in relation to or in connection with the contract, either party may forthwith give notice to other in writing of the existence of such question, disputes or differences and the same shall be referred to the adjudicator of sole arbitrator Chairman & Managing Director of BSCL shall have the right and authority to appoint any officer of the company as arbitrator not below the rank of a General Manager who is not directly connected with the order under the Arbitration & Conciliation Act 1996.

Any legal dispute that may arise will be settled within the jurisdiction of Court of Kolkata.
- 19) **OFFER VALIDITY**: Offer should be kept valid for acceptance by BSCL for 90 days from the date of opening of tender.
- 20) **REPEAT ORDER**: BSCL management reserves the right to place repeat order for upto 75% of the ordered quantity at the same rate and terms and the parties will be bound to accept the repeat order.
- 21) **TERMINATION OF CONTRACT**: The BSCL management reserves the right to terminate the contract at any stage if considered necessary by the management without assigning any reason whatsoever for greater interest of the company and such action cannot be challenged by the tenderer / supplier.
- 22) Each and every page of the tender document should be signed by the tenderer and returned along with their offer as a token of acceptance of tender terms and conditions.
- 23) Tenderer should note that, if this office remains closed on the due date for opening of tender due to some reason not declared earlier or for some unforeseen reason, the offer(s) will be opened on next working day.
- 24) Tender documents are not transferable.

WARANTEE/GUARANTEE :The supplier warrants that the Goods supplied under the contract is new, unused and free from defects and faults in design, material, workmanship and manufacture and shall be of the highest grade and consistent with the established and generally accepted standard for goods of the type ordered and in full conformity with the order specifications and samples, if any. The warranty shall be valid for a period of **30 months from the date of dispatch or 24 months from the date of use/commissioning whichever shall be earlier**. Any approval or acceptance by the Purchaser of the stores or of materials incorporated herein shall not in any way limit the contractor's liability. Further, in case of any replacement / rectification is made during the warranty period, the warranty period shall be reckoned from the date of such replacement / rectification.

25) PERFORMANCE GUARANTEE : The contractor guarantees the item under his scope of supply for its workmanship, materials design and satisfactory performance in accordance with the relevant provisions of this contract. The guarantees for performance include individual items, systems for the integrated operation of the instruments. The contractor's responsibility under this guarantee shall not in any way be reduced, diminished or absorbed for any reason whatsoever in respect of supplies, materials and equipment/spares manufactured by the contractor..

On completion of satisfactory start-up operation and preliminary acceptance, BSCL shall notify seller in writing of the proposed date of commencement of Performance Guarantee Tests. Every items of instrument as a whole shall undergo a Performance Guarantee Test unless otherwise decided by PURCHASER. The duration of the Performance Guarantee Test shall be mutually agreed upon between BSCL and Seller.

Bank Guarantee for a sum equivalent to 10% value of the contract is required to be submitted within 15 days of order, however, if party desires the security deposit may be converted in the performance guarantee (PG). The PG shall remain valid upto 30 **months from the date of dispatch or 24 months from the date of use/commissioning which ever shall be earlier.** **BG shall be released in addition to above clause, successful fulfillment of the company's requirement regarding satisfactory dealing with NTPC's officials concerned to subject dealing.**

(S.K.Banerjee)
Manager (Projects,Commercial & MM)

Enclo: Annexure-I List of Material & Item Code
Annexure-II (Price Bid.)

DECLARATION BY THE TENDERER

I/We have fully understood the above Terms and Conditions of the Tender along with all its Annexure which are returned herewith duly signed by me/us with Seal as a token of acceptance of the aforesaid Terms and Conditions in toto and I/We have made my / our offer keeping in view of these terms and conditions.

Signature & Seal of the Tenderer



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Annexure-I

Tender No. BSCL/HO/Spares for Scraper Conveyor/17-18/91 Dt.24.03.2017

SI No.	Material Code	Description	Quantity In Nos
1.	M5659126017	STII:SPROCKET WHEEL	4
2.	M5659126018	STII:SPROCKET PINION	4
3.	M5659126006	STII:HEAD SHAFT	2
4.	M5659126035	STII:SPROCKET HOUSING (HUB)	6
5.	M5659126031	STII:SLEEVE	6
6.	M5659126010	STII:FLIGHT CONNECTOR	300
7.	M5659126003	STII:SUBMERGED CHAIN ROLLER ASSY	12
8	M5659126009	STII:SCRAPER BAR	300
9	M5659126011	STII:CHAIN COUPLING	120



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ANNEXURE-II
PRICE BID

Tender No. BSCL/HO/Spares for Scraper Conveyor/17-18/91 Dt.24.03.2017

SI No.	Material Code	Description	Quantity In Nos	Unit Price including Packing & Forwarding (Rs)	Total Amount (Rs)
1.	M5659126017	STII:SPROCKET WHEEL	4		
2.	M5659126018	STII:SPROCKET PINION	4		
3.	M5659126006	STII:HEAD SHAFT	2		
4.	M5659126035	STII:SPROCKET HOUSING (HUB)	6		
5.	M5659126031	STII:SLEEVE	6		
6.	M5659126010	STII:FLIGHT CONNECTOR	300		
7.	M5659126003	STII:SUBMERGED CHAIN ROLLER ASSY	12		
8.	M5659126009	STII:SCRAPER BAR	300		
9.	M5659126011	STII:CHAIN COUPLING	120		
10.	VAT/CST				
11.	Freight up to HW				
12.	TOTAL LANDED COST UP TO HW				

Signature-----

Seal of the Company-----

Date-----

